

If you need an academic document to be valid for legal purposes in a foreign country, you will have to legalise it.

If the legalised document is to be used in one of the signatory countries of the Hague convention:

1. You will need to seek the assistance of the [notary public](#) that holds the signatures of the University.
2. Then you will have request the Official Association of Notary Public of Catalonia ([Col·legi Oficial de Notaris de Catalunya](#)) to verify the signature of the University's notary public.

If the legalised documentation is to be used in countries not part of the Hague convention, you need to do the following:

1. Go to the [notary public](#) who holds the University signatures.
2. Afterwards, request to the Official Association of Notary Public of Catalonia ([Col·legi Oficial de Notaris de Catalunya](#)) to confirm the signature of the University's notary public.
3. Then, request the confirmation of signatures in the [legalisation department](#) of the Ministerio de Justicia in Madrid or Barcelona.
4. Next step will be to request the signature confirmation in the Government Representation Office ([subdelegación del gobierno](#)) in Barcelona or in the [Ministerio de Asuntos Exteriores](#) in Madrid.
5. Lastly you should request the signature confirmation in the diplomatic mission or consular post in Spain of the country you need your document to be valid in.

Bear in mind that if your specific studies documentation was not issued by the Escola de Postgrau, you need to go first to the [Gabinet Jurídic de la UAB](#).

Useful addresses:

University notary public: Sr. Teodoro López Cuesta Fernández Avinguda Primavera, núm. 7 1-1 08290 Cerdanyola del Vallès Tel. 936925000 – 936925366	Colegio Oficial de Notarios de Cataluña C/ Notariat, 4 08001 Barcelona Tel. 933174800	Gabinete Jurídico de la UAB Edifici del Rectorat Campus Universitari Tel. 935812574
Delegación del Gobierno Alta Inspecció d'Educació C/ Bergara 12, 5è Planta 08002 Barcelona Tel. 935209603	Ministerio de Educación, Cultura y Deporte Servicio de Títulos Paseo del Prado, 28 28014 Madrid Tel. 915065600, extensió 65063	Subdelegación del Gobierno C/ Bergara, 12 08002 Barcelona Tel. 935209000
Ministerio de Justicia Sección de Legalizaciones C/ Garcilaso, 123 08027 Barcelona Tel. 934823490	Ministerio de Justicia Sección de Legalizaciones C/ San Bernardo, 66 28015 Madrid Tel. 913902000	Ministerio de Asuntos Exteriores C/ Juan de Mena, N°4 28071 Madrid Tel. 913791610/913791700