

2025-2026

FACULTY OF ARTS AND HUMANITIES

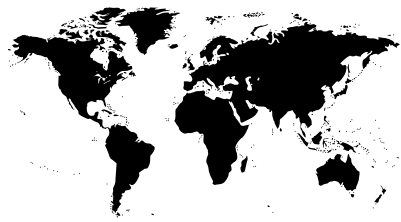
EXCHANGE STUDENTS HANDBOOK



WELCOME



Erasmus+



UAB Exchange



SICUE





UAB

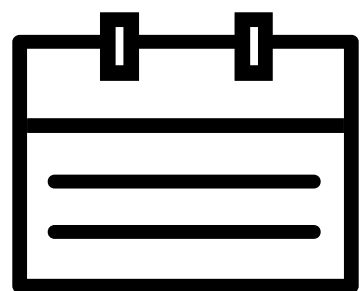
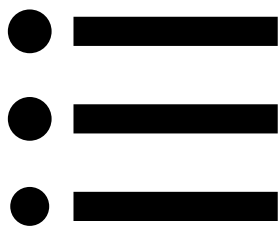
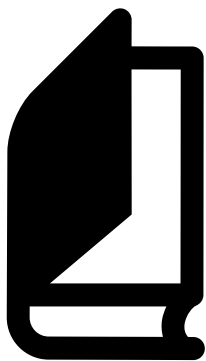
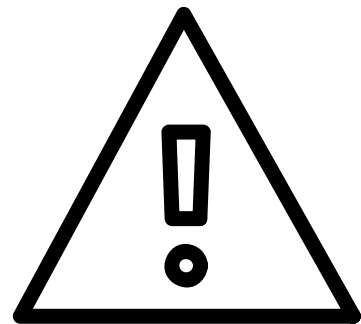
Universitat Autònoma de Barcelona

Erasmus+ Code
E BARCELO02

Facultat de Filosofia i Lletres
Edifici B
c/ de la Fortuna s/n
Universitat Autònoma de Barcelona
08193 Bellaterra (Cerdanyola del Vallès)
Barcelona
935813228
intercanvis.lletres@uab.cat

General Exchange Coordinator	Nicola di Nino
Exchange Officers	Núria Olaya Montero Axel Mora Sabanes


SUMMARY





BEFORE YOUR

arrival!



ACADEMIC

CALENDAR 25-26

Second semester

01

WELCOME MEETING

08/09/2025

02

CLASSES START

09/09/2026

03

PUBLIC AND LOCAL
HOLIDAYS

11/09/2025
24/09/2025
08/12/2025
22/12/2025 - 06/02/2026

04

END OF THE SEMESTER

06/02/2026

05

TRANSCRIPT OF RECORDS

21/02/2026 onwards

COURSE SELECTION



Before your arrival, you have to select your courses through our app, as a pre-enrolment.

17/06/2025 - 30/06/2025
UPLOAD DOCUMENTS

01/07/2025 - 21/07/2025
SELECT COURSES (EXCEPT MASTER'S STUDENTS)

You will receive an email with further instructions. Seats are limited and are given first-come first-served.

NOTES ON SPECIFIC COURSES



LANGUAGES LEVELS

It is *recommended* a level of **B1** in Catalan / Spanish / English according to the CEFRL to follow subjects taught at our Faculty.

However, for some courses a level of **C1** in Spanish is *required*.

The *English Studies degree* requires a **C1 or C2** in English, it depends on the courses.

IDIOMA MODERN I/II

You cannot enrol language courses if you are a native speaker of it.

Also, you cannot take Idioma Modern I / II (Anglès) and courses from the English Studies bachelor's at the same time

MASTER'S MODULES

You cannot enrol modules without the authorization from the Master's coordinator. If you are interested in attending one or various Master's modules, you need to send an e-mail to intercanvis.lletres@uab.cat explaining which module/s you are interested in. Once the coordinator has decided whether you can attend it/them or not, the Exchange Office will inform you.

STUDY GUIDES

You can check the courses' information in the [study guides](#). It is important to read them carefully because it contains important information as learning outcomes, assessments methods, etc.



LEARNING AGREEMENT

IT SHOULD BE
DONE BEFORE
YOUR ARRIVAL

ENTER THE COURSES THAT YOU HAVE
SELECTED THROUGH THE APP

*This document needs to be signed and stamped
first by your home university to verify your
selection is approved*

If, later, there are changes in your Learning (i.e., courses changes, courses outside our Faculty not available, etc.), we cannot modify it without the approval of your home university

Send it to intercanvis.lletres@uab.cat so that we can sign it



UAB IS NOT CONNECTED TO OLA,
SO DO NOT SEND YOUR LEARNING VIA EWP.

COURSE SELECTION



*Outside
Uetres*

50%

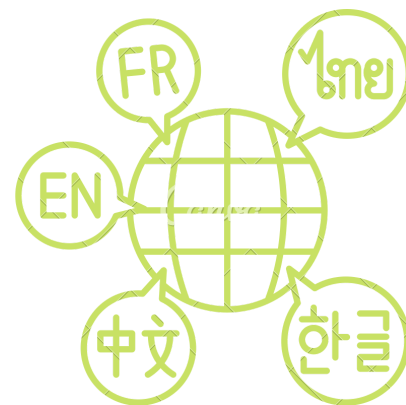
According to the UAB Exchange policy, incoming students must enrol for at least the 50% of their credits at the faculty of admission. The other 50% can be taken at the rest of the UAB centres/faculties, provided the groups are still open. **We cannot guarantee the admission to those courses outside our Faculty.**

The selection period for courses is different from ours:

it takes place once you are already **here** (in September).

YOU WILL RECEIVE AN EMAIL WITH THE CORRESPONDING ENROLMENT PERIOD AND INSTRUCTIONS.

UAB SERVEI DE LLENGÜES



CATALAN

Initial course: free

Basic course: 55% discount

SPANISH

25% discount

These courses can be recognized as ECTS but cannot be included in your enrolment at the Faculty. However, if your university approves it, it can be added in your Learning Agreement.

For further information, please contact s.llengues@uab.cat or check their [website](#).





UPON YOUR

arrival!

STEPS



01

International Support Service (ISS)

Register at the ISS.



HELLO

02

Welcome Meeting

We will send you an email with the information about our Welcome Meeting at the Faculty (08/09/2025).



03

Official registration

You will receive an email with your official registration after the course selection. It will **not** be face to face.



04

Insurance payment

Starting from 22/07/2025, you need to pay the compulsory insurance fee (4.02€). You will receive an email with further instructions.

OUR FACULTY



FACULTY

MAP





DURING YOUR

stay!



APPOINTMENTS



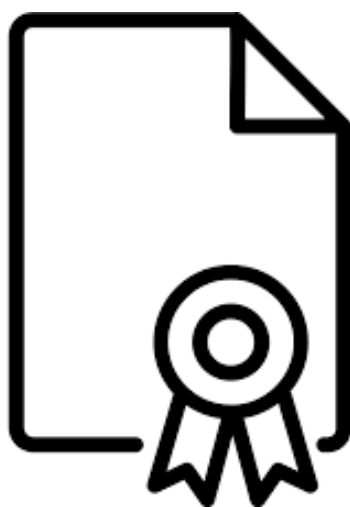
WHENEVER YOU NEED TO COME TO THE EXCHANGE OFFICE

MAKE AN **APPOINTMENT**



We cannot attend to you without an appointment

CERTIFICATE OF ARRIVAL



Check with your university if you need any document, such as an attendance certificate or similar.

IF THIS IS THE CASE, PLEASE SEND THE DOCUMENTS IN PDF FORMAT TO THE EXCHANGE OFFICE TO BE SIGNED AND STAMPED.

PLEASE BEAR IN MIND THAT IT MAY TAKE UP TO A WEEK FOR THE DOCUMENTS TO BE SIGNED.

EMAIL AND CAMPUS VIRTUAL



At sia.uab.cat you will find:

1 WEBMAIL

2 CAMPUS VIRTUAL

The professors will contact you through your email and the Virtual Campus.

You will find information about assignment and/or project deadlines, online class links, assignments, and other useful information.



ENROLMENT CHANGES

If you want to add, drop or change the group, you will need to submit a form. You will receive an email with further instructions.

09/09/2025 - 30/09/2025

PIUNE



**IF YOU HAVE SPECIAL
EDUCATION NEEDS**

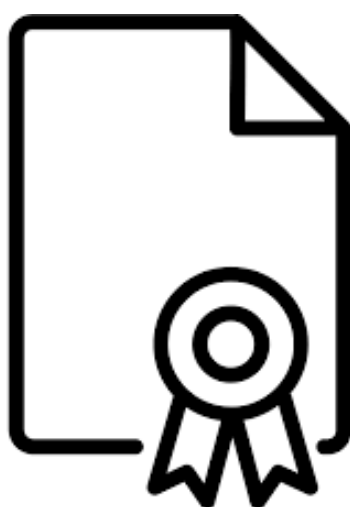
get in touch with PIUNE (fas.piune@uab.cat)



BEFORE YOUR

departure!

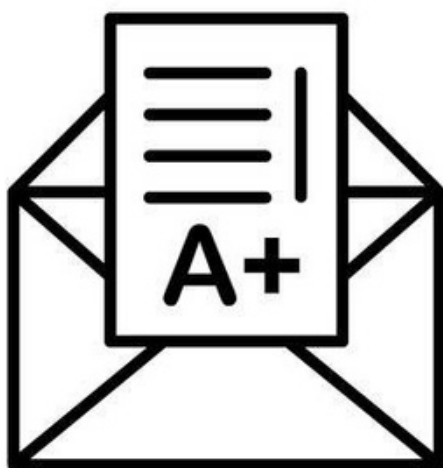
CERTIFICATE OF ATTENDANCE



Before going back home, check with your university if you need any document, such as an attendance certificate or similar. If you need to leave before the semester ends, you should send an official calendar from your university and a document issued by them, justifying your earlier departure.

**PLEASE SEND THE DOCUMENT IN PDF
FORMAT TO THE EXCHANGE OFFICE TO BE
SIGNED AND STAMPED A WEEK IN
ADVANCE AT MOST.
THE LAST DAY THAT WE CAN CERTIFY IS
06/02/2026.**

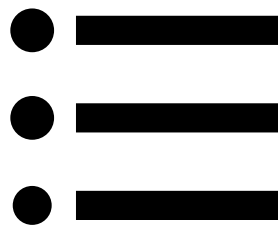
TRANSCRIPT OF RECORDS



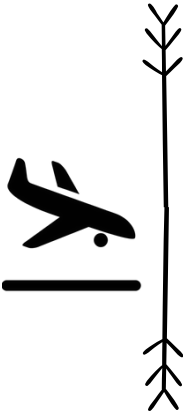
Grades

THE EXCHANGE OFFICE WILL SEND YOUR TRANSCRIPT OF RECORDS OF COURSES TAKEN AT THE FACULTY TO YOUR HOME UNIVERSITY BY **MID FEBRUARY (ONLY 1ST SEMESTER STUDENTS)** OR **MID JULY (ANNUAL STUDENTS)**.

LANGUAGE CERTIFICATES OF COURSES TAKEN AT UAB SERVEI DE LLENGÜES, WILL BE ISSUED BY THEM, AND IT IS YOUR RESPONSIBILITY TO APPLY FOR THE CERTIFICATE BEFORE GOING BACK HOME.



Check-list



LEARNING AGREEMENT

Agreed with your university

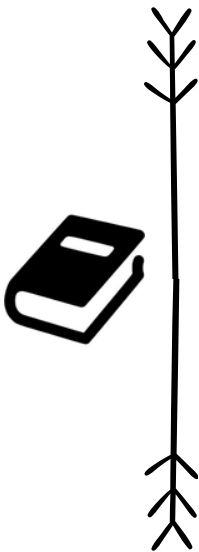
Before, during and after the course app

COURSE APP

1st Semester + Annual: June / July
2nd Semester: December / January

HEALTH INSURANCE + CIVIL LIABILITY / EHC CARD

Before your arrival



CERTIFICATE OF ARRIVAL

On your arrival

WELCOME MEETING

1st Semester: 08/09/2025

REGISTRATION

Before your arrival

UAB ID

Once you are registered

MODIFICATIONS

1st Semester:
09/09/2025-30/09/2025

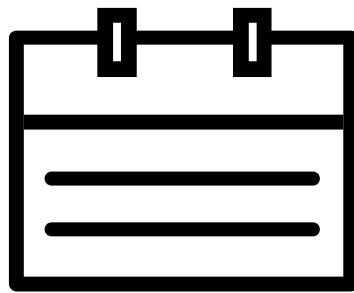


CERTIFICATE OF STAY

One week in advance your departure

TRANSCRIPT OF RECORDS

From 21/02/2026 onwards



Make your
own schedule

ONLINE SCHEDULE



At sia.uab.cat "Consulting timetables", you can make your own schedule if you click at *Search by subject* (you must add the course code and select the group).



COURTESY OF *Oficina d'Intercanvis de la Facultat
de Filosofia i Lletres*