

## **INFORMATION ON HOW TO CHANGE THE ORIGINAL ENROLMENT – AY 2025/2026**

*(Annual and First-term incoming students)*

### **PERIOD TO CHANGE YOUR PREENROLMENT: September 2025**

If you are interested in changing your original enrolment in the Faculty of Translation and Interpreting, bear in mind that:

- You can drop subjects previously enrolled, and you can add new ones. These subjects can belong to the Faculty of Translation and Interpreting or to other faculties of the Campus:
  - If the subject belongs to **the Faculty of Translation and Interpreting or any other faculty of the campus which doesn't use the pre-enrolment application**, you must fill in the *FTI Enrollment Modification online form*.
  - If the subject belongs to **Faculty of Political Sciences and Sociology, Faculty of Economics and Business, Faculty of Philosophy and Letters, Faculty of Psychology and Speech Therapy and Faculty of Communication**, you must have made a pre-enrolment in **September 2025** using the pre-enrolment application:  
[Access to the pre-enrolment application](#)  
Some of the Faculties have a minimum language requirement, so you will have to upload a certificate stating your level of Spanish and/or English if you want to attend subjects from those centers. To check the level required, please see the pre-enrolment application instructions.
  - Once you have made your selection, print the document generated by the application to show that you have been accepted on one subject. Afterwards, you must send the document generated by the pre-enrolment application to [Intercanvis.fti@uab.cat](mailto:Intercanvis.fti@uab.cat) and fill in the *FTI Enrollment Modification online form* **before the 3<sup>rd</sup> of October, 2025**.
- You can hand in a maximum of **THREE** changes of enrolment forms.
- Before handing in the form, you must be sure about the changes you are applying for.

1. Log in the Microsoft Forms through the link available in the website.
2. Fill it with the following information:
  - Personal data
  - Code, name and group of the subjects that you want to drop and/or add.
  - Explain the reasons for those changes.
  - Save and send the form.
  - In case you are applying to add a subject of the Faculty of Political Sciences and Sociology, Faculty of Economics and Business, Faculty of Arts and Humanities and Faculty of Psychology and Speech Language, you must also attach the document generated by the application, which proves that you have pre-enrolled in the subjects.
3. Come to the Academic Office to hand over the document generated by the application, which provides that you are pre-enrolled in those subjects.

### **RESOLUTION**

The Academic Office of Translation and Interpreting take a few days to check the changes you have asked for.

Once the petition has been checked:

- If all the changes are accepted, the Academic Office of Translation and Interpreting will change your enrolment and send you the copy of the new enrolment.
- If some of the changes cannot be made (or only some can be made), the Office will send an electronic notification to your e-mail. You must access this notification to see which changes have been made to your enrolment.

Please remember that you can check the state of the subjects enrolled in the UAB entering your transcript of records anytime:

<https://sia.uab.es/> > Access your academic record (*English version*)

or

<https://sia.uab.es/> > Consulta del expediente académico y de calificaciones (*Spanish version*)