UAB BARCELONA SUMMER SCHOOL 2025

Questions or issues: Send an email to <u>summer@uab.cat</u>.

• Important information: To access the enrolment (registration) process it is necessary to be preregistered at the UAB database. It will be the first step of these instructions.

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Cultura en Viu	Graduate School	Language Service			
🔵 Self-registration on Cultura en Viu with NIU 🏧 🌻	PRE-REGISTRATION	Simtest: language level test	Remember		
● Self-registration on Cultura en Viu without NIU 💴 🐏	 Pre-registration on master's degrees, graduate diplomas and UAB- specific courses without NIU 	Services		this page as a portal to start the service	
🔵 Pre-registration on Cultura en Viu courses with NIU 🏧 👥		Virtual Campus UAB	not memorize spei made transparenti	cific directions. Thus any internal change y.	es may be
🔵 Pre-registration on Cultura en Viu courses without NIU 🚥 👥	 Pre-registration on master's degrees, graduate diplomas and UAB- specific courses with NIU 	 Transparency of the teaching programme 			
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UAB SUMMER SCHOOL	 Registration on master's degrees, graduate diplomas and UAB- specific courses with NIU Image 	Maintenance personal data			
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Pre-registration on UAB Barcelona Summer School - First period with Identification number NIU III	🔵 Payment pending by POS terminal 🚥 🔍	🔵 Sigm@ - utilities 🦻			
 Pre-registration on UAB Barcelona Summer School - First period without Identification number NIU 	CONSULTING THE ACADEMIC RECORD	Access to webmail 🦻			
Registration on UAB Barcelona Summer School - First period with Identification number NIU IM	Consulting the academic record (UAB-specific programmes)	CAS Exit			
	FUAB Formació				
 Registration on UAB Barcelona Summer School - First period without Identification number NIU IIII . 	PRE-REGISTRATION				
Pre-registration on UAB Barcelona Summer School - Second period with Identification number NIU IIII 🐏	 Pre-registration on master's degrees and graduate diplomas without NIU 1000 				
 Pre-registration on UAB Barcelona Summer School - Second period without Identification number NIU 	 Pre-registration on master's degrees and graduate diplomas with NIU 1000 900 				
 Registration on UAB Barcelona Summer School - Second period with Identification number NIU 	REGISTRATION				

- You will receive a User Identification Number (NIU) and must choose a password. This step will be done the first time you access.
- Please have the payment card prepared when you access the enrolment process.
- Even though the course list includes an enrolment deadline, please be aware that each course will close once all spots are filled.

You can enrol trough the <u>UAB Barcelona Summer School webpage.</u>

Once you are preregistered and admitted, you will receive a notification with the links to complete the online enrolment/registration

Student preregistration

If this is the first time that you are registering to the UAB, **DO NOT press LOGIN** and fill out all the data required in "New student" – "Student registration form" > "Student Basic Data" + "Personal data" + "Student contact data". Please take into account that all the information will be sent to the personal email address that you add in this step.

Please read the information about **the legal and privacy policy**. Once you have read all the information, please check **"Accept"**.

Press "Next" once you have filled out all the mandatory (*) fields.

New student data validation



On this screen, please verify that all data are correct. Then check the box and press "Next".



Obtaining the NIU and the password

- Follow the restrictions on the right box, to create a valid and secure password.



Obtaining the NIU and the password

1	2	3	4
Student registration form	New student data validation	Entering the Password	Summary of the registration form
Data Entry			
Your university ID number (NIU) is: Don't forget your university ID number (NIU) UAB student.	and password, as they are needed for the remain	ning academic and administrative formali	ties during the pre-registration, and later, as a
	C PASSWORD	RESTRICTTIONS	
*NIU	X Must have	e a lenght between 8 and 32 charac	ters.
*Password	Password Cannot o	ontain more than 2 repeated charac	ters.
		ave more than 2 consecutive charac	ters (abc, 123, qwe)
*Password verification	Password verification	oincide with your personal data.	
Inform your p	assword		🥒 Clean
			Accept

IMPORTANT: Please, keep save your NIU and password, as you will need them once you will be on campus.

Summary of registration form

Check that all the data are correct and press "Finalize".

	Resumen S	Summary	
1	2	3	4
Student registration form	New student data validation	Entering the Password	Summary of the registration form
Entered information			
Your university ID number (NIU) is: Don't forget your university ID number (NIU) UAB student.	and password, as they are needed for the remain	ining academic and administrative formal	ities during the pre-registration, and later, as a
Name and surnames			
Assigned Identification Number			
Nationality			
Date of Birth			
Gender			
Personal e-mail			
Contact Telephone Number			
Remarks			
If the registration process was successfu	l and you have username and password, go strai	ght to the registration of Official Masters:	Here
If there has been any problems during regist	ration of your data, go to the Official Master sec	retary personally or go to: sigma.ccr@uab	cat
			🖨 Print 🕩 Finalize

Now you are registered in the UAB data base system, you will be able to access the enrolment (preregistration) process.

Start the preregistration

Please enter your NIU and password.

	UARB Universitat Autónoma de Barcelona
	Sign in
4	1548323
•	•••••
	Log In Click here if you can not see this page correctly

nrolment Proce	SS			
ame IP			DNI/Passport NIA	
			Enrolment procedures	
New registration	Previous registrations management (0) Notificat	ions center		
New registrati	ion			
Below is the	e list of studies that currently have an open enrolme	nt period. Please, select the study in which you wish to reg	ster, and then click on the new registration to sta	art the enrolment process.
Tipo de estudio:	Specialisation Course	~		
Study to matriculate:	4008/4 - UAB Barcelona	Summer School - First Period (Period 1 - Enroll	ment from 27/01/2022 to 14/06/2022) (Direct enrollment)
			• New registration	

Press "New registration".

Please take into account that the Summer School 2025 has 2 studies:

- If you want to enrol in the First period of the Summer School please select study 4008/7.
- If you want to enrol in the Second period of the Summer School please select study 4019/7.

Student data

		Enrolment Student Data	Other Data of Documents to be attrached	Academic Data Bata Payment Registration	Confirmation Documents to print	_	
Students Data		24					
Personal data							
NP DN/Passport Document type	579355 PAS - Passport	~		NIA		1610889	
Gender Ferst Summe Name SS number Data diectorure	O Hale Fernale O Hale			Second Sumarne E-mail Second E-mail		0 0	
Birth							
Date of Binh City Country	08408/1996 dd/mm/yyy			Zip Code State/Country Nacionality		British	(For International cities, please add the code "99999")
Habitual place of residence							
Address Cby State/Country	•			Zip Code	/	;	(For International cities, please add the code "99999")
Country Telephone	o			Cell Phone			
Place of residence during the course					11		
		Copy data of hab	tual place of residence		11		
Address City State/Country	•			Zip Code	/		(For International cities, please add the code "99999")
Telephone	•			Cell Phone			
For this study is not allowed the direct debit, a promissory note will be a	ssigned at the end of the process. Please, make sur	e to print it.					
			Sack	🖌 Accept	99999		

Fill in your personal data

You can copy the data of your place of residence if you do not have this information yet.

IMPORTANT:

ZIP code: Please add the code "99999" in the three boxes that will activate the field "Country".

Press "Accept".

Other Data of Interest

It is **mandatory** to fill out the information in the first tab, "Education". Press "Add".

				-0-	-0-	— <u>()</u>		
	Negotiations of Student pre-registration	s Data <u>Other Data of</u> Interest	Documents to be attached	Academic Data	Confirmation	Documents to print		
Other data of interest								
All information requested below is optional. You can continue without in	orming all the forms. Just click on	the 'OK' button when deemed	d appropriate.					
Formation Work experience Other data								
			FORMATION					
			Add					
			- SPECIFIC TRAINING CO	URSES				
			Add					
			LANGUAGE					

	голылтон	
	🖸 A44	
	ADD FORMATION	
Study	● Diploma holder in / Engineer(3-year degree) O Other	
Degree		
Country:	Spain 🗸	
University/Center:	 O 0tro 	
	🧭 Cancel 🖌 🖌 Accept	

In "Study", check the option that best fits your current student's status.

- Bachelor's Degree for undergraduates
- Master's Degree
- PhD
- Specific University Studies

Add the specific Bachelor, Master, PhD, etc. that you are studying, the name of your current University and the country.

Please add the information about any other trainings that are relevant to Summer School course and/or knowledge in foreign languages.

The following tabs, "Work experience" and "Other data" are not mandatory. However, we highly recommend you to give us as much information as possible.

Documents to be attached



Please, attach mandatory documents in PDF format:

- A copy of the **enrolment certificate for the academic year of your university in <u>pdf format</u>**. Students from the UAB also need to upload this document. Apple HEIF or HEVC images are **not** allowed.
- Passport-size ID photo (a mobile photo is not allowed) that will be used in your UAB card in <u>JPG format</u>*.
 Apple HEIF or HEVC images are not allowed.
- Passport or ID card copy in <u>pdf or JPG format</u>. Apple HEIF or HEVC images are not allowed.
 *Students from Spain, upload a copy of your ID card (DNI).
 *Students from other countries, upload a copy of your passport.

If you have any disability or any specific educational needs, please attach a certificate or a letter explaining your situation in the "Optional documentation for enrolment" section. Press "Accept".

Academic Data

	be selected, from all possible. Sele	ect mandatory the subject Compulsory insurance rate (216250)				
Exist 392 free places on this	ourse					
It is not allowed the concession	n of free configuration credits					
			MY SELECTION			
			Remove all			
	Code	Description	Remove all Credits	Туре	Course	School Year

Select the Summer School course that you want to attend by clicking "+".

IMPORTANT

- You can enrol only one course from the list. Only one course can be chosen from each period of the programme.
- If you want to enrol to another course of the second period, please start the enrolment process selecting the second period study (4019/7).

Once you have selected the course, you must select the group: *

*If the window doesn't open automatically click upon **modify** button (in the middle of these ones):



You must select between:

- 'UAB students' for UAB students (Grade, Bachelor, Master, etc).
- **'NO UAB students'** if you are not taking regular studies at the UAB (coming from another university) or you are an international students doing an Erasmus programme or another exchange programme.

Then click ACCEPT

ELECTION -									
These are a	no subjects selected for your registrat	ion.							
THEY'S BEE	un senderen anzeren ini kom unden er								
lease, selec	t subjects from the table of available	subjects shown below to be a 215	882 - Psychological First /	iid				×	
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CTS AVAILAD	BLT TO RESISTER		Class group prefere	ences					
								-	
	Code		🕽 You must select a gr	oup of subject of each of the pr	esent types				School Year
Ð	Code 215882			oup of subject of each of the pr	esent types			are and a second	Sichool Year 2021/22
			You must select a gr Typology - GU	oup of subject of each of the pr		guage	Free places	se urse	station and statements
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Once you select the course and the mandatory insurance, they will appear on the box "**My Selection**". Then, press "**Accept**" to continue.



Documents generated when registering.

It is highly recommended to download and print the documents that have been generated during your registration:

- Enrolment receipt
- Document Other Interesting Facts: the information that you have added in the enrolment process.

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	Enrolment procedures	Student Data	Other Data of Interest	Documents to be attached	Academic Data	Data Payment Registration	Confirmation	<u>Documents to</u> <u>print</u>		
Documents generated when registering										
• The registration has been successfully recorded. On this screen you have available	e the receipt of the regis	tration you have ma	le.							
• The email has been sent correctly.										
Available Documents							Display Docume	ut		
Enrolment receipt							P 🖶 🛃			
Document Other Interesting Facts							P 🖶 🛃			
O The registration has been processed correctly. Do you want to pay by TPV right no	nw?									
			Pay	: later		Pay now				

The UAB Summer School Admission Officer will review your application and will contact you in order to proceed with the registration and payment of your course.

For any comments or doubts, please contact us at summer@uab.cat.